

# Houston Yacht Club Chartering Guidelines

**General** To allow members of the Houston Yacht Club and Ragnot Program to have access to boats in order to improve skills or for racing in regattas. Charter privileges are not intended to provide boats simply to "fool around in". It is expected that boats and equipment will be returned in the same or better condition than when they were checked out. To further this aim, the Houston Yacht Club has adopted the following guidelines.

Club boats may be skippered or crewed by junior members, member's children or participants of the junior sailing program of the Houston Yacht Club. 420's may also be skippered and crewed by adults who are club members. Lifejackets must be worn at all times.

## Rates

Boat	Daily Rate	Regatta Rate
Optimist	\$50.00	\$100.00
420	\$50.00	\$100.00
Laser	\$50.00	\$100.00
J22	\$100.00	\$200.00

This minimal fee is to help defray the cost of maintaining the boats. *Any loss or damage to a club owned boat other than normal wear shall be the responsibility of the renter.* Payment is required prior to rental; members may charge this to their club account.

**Contract** The junior member and his/her parents must read and abide by the rules and responsibilities set forth in these guidelines. The sailing boat charter contract must be signed and returned with the pre-season deposit before the boat is chartered. A completed HYC liability and medical release form (if not already on file) is also required.

**Eligibility to Sail** The Program Director will evaluate each skipper and crew's experience and determine eligibility to charter a club boat.

**Boat Check Out/In** Before the boat is turned over to the renter, both a club employee and the renter will inspect it. Condition of the boat is noted at this time and both parties sign off on the checklist. Once this checklist has been signed, the renter becomes totally responsible for the boat in question. HYC will not take responsibility for the boat until the boat has been signed back into the club and inspected by a club employee.

All boats must be returned and put away *prior to dusk* or at such other time as designated by the Program Director.

**Loss of Privilege**

The Program Director shall evaluate the use of a club boat according to the questions listed below. If the boat is returned in a condition such that the answer for any question is not acceptable, any or all of the parties involved in the use of the boat may have their privileges suspended for the remainder of the summer. *Responsibility for the boat is given equally to both skipper and crew.*

- Was the boat checked in and out in a timely manner?
- Was the boat used properly and in a seaman-like manner?
- Was the boat returned with any broken or missing parts, not reported?
- Was the boat and all its parts cleaned properly?
- Was the boat and all its parts stored properly?
- How were the renter's sportsmanship, motivation and attitude?

**Other**

To reserve a boat for an evening, weekend or regatta use, permission must be obtained from the Program Director. Reservations for evening use must be made twenty-four hours in advance, and for weekend use permission must be obtained no later than 4:00PM on Thursday prior to the weekend. For regatta use, boats will be reserved on a first come first served basis no later than forty-eight hours to the boat departing the club grounds. All reservations will be solely at the discretion of the Program Director.

**Instructor Use**

Instructors may use the club boats under the same guidelines described above with the permission of the Program Director, provided such use does not interfere with the use of the boats by members. This privilege is extended to current instructors as a benefit of the job.

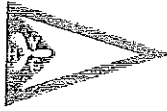
**CERTIFICATION FORM: (sample)**

**THIS PERSON KNOWS.....**

- How to get into the boat and where to sit
- What equipment is on the boat
- How to leave a boat
- What all the lines are and how they are used
- How to hoist the mainsail and jib
- How to put in a reef
- Where the sail covers are stored
- How to scull the boat and how to scull backwards
- How to leave the dock/lift and come back to dock/lift
- How to secure boat to dock/lift
- How to flake or fold a sail
- How to shipshape the boat
- What to do if a squall hits
- The rules of the road
- Is familiar with the sailing boundaries and navigational hazards

**IS THIS PERSON CAPABLE OF.....**

- Cleating a line
- Coiling a line
- Can tie a bowline and secure a tow
- Getting off the dock/lift using sails and till or just tiller
- Hoisting the main into the wind
- Bearing off
- Jibing
- Sailing downwind
- Making a safe landing
- Getting out of irons
- Landing the boat at a dock under sail
- Using a spinnaker



# Charter Boat Check Out Form.

---

## General information.

Name:

Account or credit card number:

Date out:

Date returned:

Contact details:

Fee incurred:

Signature:

---

## Equipment information.

Boat type (circle).                  Optimist                  Laser                  420                  J22

Hull number:

Miscellaneous equipment:

---

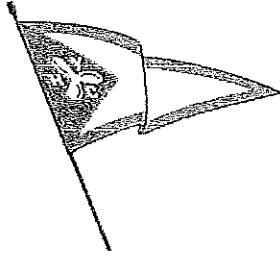
## Equipment checkout.

Out	In	
<input type="checkbox"/>	<input type="checkbox"/>	Hull complete with fittings.
<input type="checkbox"/>	<input type="checkbox"/>	Rig complete with fittings
<input type="checkbox"/>	<input type="checkbox"/>	Mainsail and sheets.
<input type="checkbox"/>	<input type="checkbox"/>	Jib and sheets.
<input type="checkbox"/>	<input type="checkbox"/>	Spinnaker and sheets.
<input type="checkbox"/>	<input type="checkbox"/>	Spinnaker pole.
<input type="checkbox"/>	<input type="checkbox"/>	Centerboard, Rudder, tiller and extension.
<input type="checkbox"/>	<input type="checkbox"/>	Dolly.
<input type="checkbox"/>	<input type="checkbox"/>	Airbags.

*\* Boat must be returned to the place of checkout cleaned and drained of any water. Failure to do so may result in an additional charge.*

---

Signature of Houston Yacht Club representative:



## Boat Charter Invoice

---

Date:

Member name:

Member number or credit card:

Boat type:

Boat number:

---

Fees incurred: