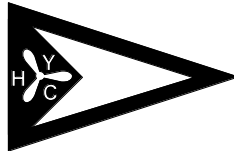


Houston Yacht Club



House & Grounds Rules

These House and Ground Rules are established to assure maximum enjoyment of the Houston Yacht Club (“Club”) by all Members. These rules are intended to be consistent with the purposes of the Club as stated in the foreword to the HYC BY-LAWS, which are to:

- Support and encourage the sport of yachting, including sailing, racing, power boating, and cruising.
- Provide good fellowship among our yachting community.
- Encourage good sportsmanship and boating safety.
- Introduce youth to the sport of sailing and boating.
- Provide proper facilities for the yachts of our Members.
- Provide a comfortable home on the Bay for the Members and families of this fine Club.

The House and Grounds Committee is responsible for maintaining these rules and shall submit proposed revisions to the Board of Trustees for approval. These rules have been approved by the Board of Trustees and are in full effect as of the date listed on the header of each page.

Complaints or suggestions concerning the facility, operations, rules infractions, or desired rules changes, should be addressed to the General Manager. The Board of Trustees shall review all written complaints and may take disciplinary action as described in the HYC By-Laws.

1.0 Access

- 1.1 Members “in good standing”, their spouses and unmarried children under twenty-four years of age shall be entitled to use and enjoy the privileges and facilities of the Club, subject to the By-Laws and these rules.
- 1.2 A temporary Guest Card may be issued to a non-member who has established an account with the Club office. Those holding a Guest Card may use the facilities, subject to the By-Laws and these rules, including charging to their account. A Member “in good standing” must sponsor and guarantee payment of Guest Card holder’s charges. Guest Cards are valid for 2 weeks and may not be reissued

HYC House and Grounds Rules
As Revised and Approved August 16, 2007

within sixty days of expiration. The General Manager, the Board of Trustees, or any single Flag Officer may revoke a Guest Card at any time.

- 1.3 Visitors and guests may be invited to Club activities and use Club facilities but must be accompanied by a Member “in good standing” or the General Manager. To insure an enjoyable greeting from Club personnel, the General Manager or security should be notified prior to guest arrival. A guest or visitor will be directed to wait in the entrance lobby if they arrive before their host if prior arrangements have not been made otherwise.
- 1.4 Suspended, terminated, or expelled Members are not allowed on the Club grounds or in the Harbor unless accompanied by a security guard or the General Manager and in such case only for the purpose of settling their accounts. This rule applies until such time as their status is returned to Member “in good standing”.
- 1.5 Vendors wishing to perform work for a Member will not be allowed on the grounds without proof of liability insurance. Proof of insurance forms are maintained in the Club records by the General Manager. A letter in which the member either verifies vendor liability insurance or assumes liability will be proof in lieu of the vendor providing proof of liability insurance. A form letter is available in the office.
- 1.6 The Houston Yacht Club will not permit reciprocal use of the Club by non-resident member of other clubs if the non-resident member of the other club lives or has a primary residence in Harris County or any county contiguous to Harris County.

Unless exempted by the Board or as otherwise provided below, members of clubs who are eligible for reciprocal privileges at the Club must, prior to utilizing Club facilities, obtain a guest card from the Houston Yacht Club office. Prior to departing the Club at the end of his/her visit, persons exercising reciprocal privileges shall settle their account by paying with cash, check or credit card for the services/products received.

All persons wishing to exercise reciprocal privileges at the Club must: (1) be members in good standing at their home club (this is subject to verification at the discretion of the Club Manager) and (2) present a current membership card from their home club.

Notwithstanding anything to the contrary in this Rule 1.6, members in good standing at any private club located within Harris County or any county contiguous to Harris County (and outside that area with the approval of the Club Manager) need not obtain a guest card or pay for services/products received at the end of their stay. Rather, charges incurred by such reciprocal members may be billed to that person through their home club so long as that person’s home club affords Houston Yacht Club members the same privilege and payment option.

2.0 General

- 2.1 Proper attire must be worn within the Clubhouse and on the Club grounds. No explicit bathing suits or offensive clothing are allowed.

Shirt and shoes must be worn inside the Clubhouse, the Porthole and the Inlet.

Proper dress and behavior is required in the “Dining Room.” No bathing suits or wet clothing is allowed. No offensively decorated or modified clothing (i.e., shirts with graffiti, cut off shorts, explicit clothing) is allowed. The General Manager has full authority to ask anyone to leave the Dining Room.

Some events require special attire. The dress code for special events will be specified on the event notice.

- 2.2 No solicitation or advertising for any firm or organization or display of any advertising matter shall be permitted on the Club grounds or vessels in the harbor without being submitted to the General Manager and approved by Board of Trustees or in the case of a Regatta, the Regatta Chairperson.
- 2.3 Any Burgee, photograph, personal flag, banner, plaque, trophy, award, or other wall hanging or decoration to be displayed in the Clubhouse must be approved by the Heritage & Standards Committee see By-Laws Article VIII (P)). Any modification to the Club facility or any labor required for wall hangings or decorations must be performed by or under the direction of the Club Staff.
- 2.4 Damage to Club property by Members, their families and their guests will be charged to the account of the Member responsible.
- 2.5 All private property, while in or on the Club premises shall be solely at the owner’s risk. The Club assumes no responsibility for lost, damaged or missing property and in consideration of the use of the privileges and facilities of the Club, Members, their families, and their guest release the Club from any responsibilities for such items.
- 2.6 Except for seeing-eye dogs, pets are not allowed in the Clubhouse, the Pools, the Pool Deck areas or the Main Bar Deck area. They are also not allowed in the Beachcomber, the Pavilion or the Covered Patio area when these areas are congested or when the presence of pets is offensive to any Member present. Members bringing pets on Club grounds must maintain immediate control at all times and are responsible for prompt clean-up after their dog(s).
- 2.7 Firearms (including air guns) are not allowed on the Club premises at any time unless prior approval for each specific instance is obtained in writing from the General Manager.

HYC House and Grounds Rules
As Revised and Approved August 16, 2007

- 2.8 No books, magazines, newspapers, tapes or other articles belonging to the Club shall be removed from the Club premises without formally checking them out from the Club office.
- 2.9 Members and/or visitors must comply with a request for identification by any Club employee at any time.
- 2.10 No Member shall reprimand or in any way punish any employee of the Club. Instances of employee misconduct and all complaints shall be made to the General Manager, or in writing to the Board of Trustees.
- 2.11 Club employees shall not be required to perform tasks other than those pertaining to their duties as assigned by the General Manager. They shall not be sent on errands or be requested to act as if they were in the employ of the Member.
- 2.12 Motorized vehicles of any kind are to be operated only on paved roadways. They may not be used on walkways, piers or docks. Caution must be exercised at all times when operating motorized vehicles. The speed limit for any motorized vehicle on Club grounds is 10 mph

Motorized all terrain vehicles (ATV's), golf carts, garden tractors, garden trucks and similar vehicles may be operated by unlicensed persons only when a responsible, licensed, adult, over the age of 21 years is present in the vehicle unless exception is made by the General Manager.

Roller skates, roller blades, skateboards and other similar devices may not be used on walkways, piers or docks. They may be used on the basketball/volleyball court only when it is not being used for other activities.

Bicycles, mopeds and similar unlicensed devices must be properly stored when not in use. Roller skates, rollerblades, skateboards, etc. must be stored in automobiles, lockers or other out of sight places. Skates, blades and boards are not to be left on the lawn, in the parking lot, or on docks or piers.

. No one is allowed to play in the parking lots adjacent to the clubhouse. This specifically refers to riding bicycles, tricycles, scooters, skateboards, three-wheelers, etc., and playing with computer-driven toys. Bicycles are exempted when used as a mode of transportation to go directly to other parts of the Club grounds. The parking area defined as adjacent to the clubhouse includes all parking areas before the start of the north and south jetties.

- 2.13 No Member or guest shall take or use any property without the owner's permission. Borrowing without asking results in the owner thinking something is stolen!

3.0 Operating Hours and Legal Restrictions

- 3.1 Operating hours will be seasonal to assure efficient operation of the Club. Operating hours will be posted on the Club bulletin board and published in the *Windjammer*.

Summer season includes Opening Day through Labor Day.
Winter season is from Labor Day to Opening Day.

- 3.2 In compliance of federal, state, and local laws, alcoholic beverages may not be consumed on the “Club Grounds” or in the “Clubhouse” unless they are purchased from the Club. This is a state law. Violation could cause loss of the Club liquor license. This rule does not apply to boats on the water or to functions at the Beachcomber.

4.0 Restricted use areas of the Club are provided to assure enjoyment of all Members.

- 4.1 The bar on the second floor is for adults. Persons under the age of 21 are not allowed. On a provisional basis, however, management may grant admittance to persons under 21 until 5 o’clock p.m.
- 4.2 Smoking is permitted in the main bar only. Smoking is not permitted in guest rooms, offices, restrooms, showers (including harbor bathhouses) or the Porthole.
- 4.3 The “Porthole” is off limits to persons under the age of 21 during adult functions.
- 4.4 The Beachcomber is the only place on Club grounds that food and drinks not purchased from the Club may be consumed. If a member wants exclusive use of the Beachcomber, they must make a reservation and conform to House and Grounds rules 5.0.
- 4.5 “Swimming Pool” open times are posted on the bulletin board and published in the *Windjammer*. When the “Pool Closed for Maintenance” sign is posted, no one is allowed to swim. When a “No Lifeguard on Duty” sign is posted, only adults and those under 21 years old accompanied by a parent/guardian may swim. All Members and guests may swim when the “Lifeguard on Duty” sign is posted.
- 4.6 “Hotel Rooms” may be rented by Members “in good standing,” guests with General Manager approval, and Guest Members over the age of 21.

For all major Houston Yacht Club events, including the Mid-Winter, *Elissa*, Leukemia Cup, NOOD, and Turkey Day Regattas, as well as Opening Day, the Fourth of July, the Commodore’s Ball, New Years Eve, etc., non-member reservations may be taken only within two weeks of the event. For all World

HYC House and Grounds Rules
As Revised and Approved August 16, 2007

Championships, North American Championships or U.S. Championships, all rooms are held for participants until two weeks prior to the event.

All non-members must hold their reservation with a valid credit card.

A charge of the first day's rent may be made for rooms reserved but not used unless the reservation is cancelled before 5:00 p.m. two days before the reserved date.

- 4.7 The "Lawn" is for the enjoyment of all Members. The lawn is used for many purposes such as cleaning and folding sails or for lawn parties. Monday through Friday are mowing days.

Boats may be left on the lawn during regattas. Boats may also be left on the lawn overnight for the next day's sailing except for Monday through Friday. Any Member leaving a boat on the lawn in violation of the above may be charged \$10.00 for the removal and \$2.00 per day for storage.

- 4.8 The "Sunfish Lockers" are for the storage of dinghies. The doors on the lockers must be closed when not actually removing or returning a boat to storage.

- 4.9 The "Work Shed" must be free of boats every night unless special arrangements are made with the General Manager. Members with boats left in the work shed may be charged \$10.00 for removal and \$2.00 per day for storage.

- 4.10 "Dry Storage" areas are rented spaces. After due notice, members may be charged \$20.00 to remove any obstruction such as vehicles, trailers, or boats parked in another Member's space.

- 4.11 Without the approval of the General Manager recreational vehicles and camper trailers are not permitted to remain on the grounds overnight. While on the grounds they are not allowed to hook up to any electrical power or discharge any water or sewage on the grounds and can only park in designated areas.

- 4.12 The "Ballroom" is reserved for meetings and special dinners. Reservations must be made with the General Manager.

- 4.13 The "Inlet" is reserved for the youth! Adults may quietly pass through the area on their way to other Club areas. Adults may quietly stay if accompanied by a youth.

- 4.14 The "Commodore's Room" is reserved for meetings and special dinners. Reservations must be made with the General Manager.

- 4.15 The "Harbor Office" is a working area for race and regatta management. Storage of race committee equipment, computation of race results, trophy engraving, and race meetings are some uses of this area.

HYC House and Grounds Rules
As Revised and Approved August 16, 2007

- 4.16 In the Clubhouse area, vehicle parking is allowed only in marked/striped spaces intended for that purpose. Parking is specifically prohibited along the North side of the road beneath the porte-cochere. This area is designated as a fire lane.
- 4.17 Use of 'flyers' to promote events at HYC at no time will be taped to glass surfaces, wood surfaces, walls and doors or be placed on fire place mantels. Flyers may be displayed in clear plastic/acrylic display devices designed for that purpose in the bar (on the bar or on the tables), locker rooms, bath houses or at the front desk. Flyers for events not affiliated with HYC may only be displayed at the front office with permission of the General Manager.

5.0 Group Use of Club Facilities or Special Services

The group use of Club facilities (including the Beachcomber) is controlled by the General Manager and must be booked at least 24 hours in advance. No reservation made by a telephone call to the office is firm until confirmed by the General Manager or his designee. Food and beverages consumed at any group function in Club facilities (including the Beachcomber) must be purchased from the Club unless other arrangements are approved by the General Manager.

Anyone making reservations or requiring special services will be financially responsible for all charges for such things as decorations, equipment rental, food purchases, entertainment expense, catering fees, and labor charges. Expenses for private events or events outside of normal Club service or outside of normal operating hours will not be subsidized by the general Membership.

6.0 Youth/children (under the age of 18) are subject to, the following rules:

- 6.1 Parents are responsible for the control and safety of their children at all times. Club employees shall not be expected nor allowed to act as a custodian or as a babysitter for children.
- 6.2 Youth/children may stay overnight on the Club grounds, but must stay in their quarters after curfew. When youth/children are staying in Club hotel rooms overnight they must be accompanied by a parent/guardian.
- 6.3 Curfew for youth/children is 12 midnight Saturday (11:00 pm all other days) until sunrise.
- 6.4 Unless accompanied by a parent/guardian, use of facilities in the Clubhouse is prohibited after 10 o'clock p.m. except when participating in a Club sponsored activity.
- 6.5 The following are not play areas: the Third Floor, the Second Floor, offices, lobby, maintenance areas, inside Sunfish lockers, dry storage areas, Harbor Office, docks, piers, rest rooms.

HYC House and Grounds Rules
As Revised and Approved August 16, 2007

- 6.6 Access to and use of office facilities is prohibited unless permission is expressly granted by an office staff employee who shall remain present. Under no circumstance is the use of Club computers permitted.
- 6.7 Small children may not be left unattended in any Club area.